

On-Site Software Training

Topic-specific 90 Minute Workouts® from Elert & Associates



At Elert & Associates, we understand that your employees do not have days to devote to software training, particularly if it involves traveling to an off-site training location. But we also know that people need to keep learning and building productivity skills.

We provide efficient, effective training solutions that help individuals complete their work in the most productive way possible.

Our 90 Minute Workouts® provide the highest return on investment by presenting learners with manageable amounts of information, helping them to build lasting, immediately applicable skills through short bursts of learning followed by hands-on practice.

Provided you have a computer classroom on site, we'll bring our top-notch instructors to your Twin Cities area location to facilitate the training you need. Schedule four 90 Minute Workouts® in one day or two workouts in a half day. Contact us for pricing and other details.

What are 90 Minute Workouts®

- Targeted, topic-specific sessions — Students can customize their learning path, choosing just the skills they need most.
- Short, efficient classes — Participants spend just 90 minutes learning a few new skills, rather than trying to absorb a full day of material that doesn't specifically address their needs.
- Relevant, immediately applicable skills — After class, students can use the detailed course materials they receive as an effective follow-up reference.

**We Offer a Variety of
90 Minute
Workouts® for the
Following
Applications**

Access

Excel

OneNote

Outlook

PowerPoint

Project

Visio

Word

**For descriptions of our
classes, visit our website
at:**

**www.elertraining.com
(Click on Course Catalog)**

**Elert & Associates
Technology Training**

**140 Third Street South
Stillwater, MN 55082**

651-705-1289

training@elert.com

www.elertraining.com