Is your computer courseware doing only half its job?

Introducing 90 Minute Workouts® Courseware from Elert & Associates

Do you already have a great group of software trainers, but need to find effective courseware to use in the classes they lead? Elert & Associates can help!

The quality of the courseware used in a computer training session directly impacts the overall quality and usefulness of the course. The best materials are those that successfully support classroom instruction but also serve as an effective reference guide for students after the class.

We offer a wide catalog of courses in the form of 90 Minute Workouts® – topic-specific classes that focus on a targeted set of tasks or features (e.g., Excel Pivot Tables, Access Creating Forms, Word Mail Merge). Your students will appreciate the flexibility to customize their own learning path, choosing just the skills they need most. Your instructors will find that they can complete their pre-class preparation much more quickly and easily, since we provide not just a set of sample files, but also detailed notes and tips for teaching the class. And finally, by providing the same courseware to all of your instructors, you can help ensure a consistent experience for each class you offer.

What's included?

With each workout, you'll receive…

- An instructor version of the manual with detailed teaching notes, and a PowerPoint presentation to introduce the class

- The student version of the manual

- Sample files to use during class

- Each class manual contains a practice exercise at the end, to help students reinforce what they've learned

Contact us for purchasing options and pricing.

"I have used your 90 Minute Workouts for several of the classes I've taught, and found them to be the best-designed computer courseware I have worked with so far."

- An independent trainer using E&A's courseware

Elert & Associates
Technology Training

We Offer a Variety of 90 Minute Workouts® for the Following Applications

Access

Excel

OneNote

Outlook

PowerPoint

Project

Visio

Word

For descriptions of our workouts visit our website at:

www.elerttraining.com

(Click on Course Catalog)

Elert & Associates
Technology Training

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